



FOUNDERS DAY COMMISSION MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, December 12, 2022 at 6:30 PM

Agenda

CALL TO ORDER AND ROLL CALL

Commission Members

Brenda Medcalf, Chair
Jake Adams, Vice Chair
Susan Warwick, Secretary
Brian Daniel
Darrell Debish
Sharon Goss
Larry Hans
Clinton Holtzendorf
Dee Marsh
Michael Monaghan
Jeff Shindler
Brad Thomas
Brian Varnell

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Andy Binz
DSRP Programs Coordinator Caylie Houchin
Community Events Coordinator Johnna Krantz

1. Introduction of new Community Events Coordinator Johnna Krantz.

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

MINUTES

- 2. Discuss and consider approval of the November 14, 2022, Founders Day Commission regular meeting minutes.**

STANDING COMMITTEE REPORTS

The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.

- 3. Arts & Crafts Committee**
Commissioner Monaghan
- 4. Carnival & Food Committee**
Commissioners Goss and Warwick
- 5. Entertainment Committee**
Commissioners Thomas and Daniel
- 6. Parade Committee**
Commissioners Medcalf and Holtzendorf
- 7. Publicity Committee**
Commissioners Adams, Holtzendorf, Daniel, Marsh and Lisa Sullivan
- 8. Sanitation Committee**
Commissioner Hans
- 9. Security Committee**
Commissioners Medcalf and Debish
- 10. Site Plan Committee**
Commissioners Monaghan, Shindler and Medcalf
- 11. Sponsorship & Underwriting Committee**
Commissioners Adams, Debish, Daniel and Marsh
- 12. Traffic & Parking Committee**
Commissioners Medcalf and Debish
- 13. Volunteer Committee**
Community Events Coordinator Caylie Houchin

UPCOMING MEETINGS

Founders Day Commission Meetings

January 9, 2023, at 6:30 p.m.

January 23, 2023, at 6:30 p.m.

February 13, 2023, at 6:30 p.m.

February 27, 2023, at 6:30 p.m.

City Council Meetings

December 20, 2022, at 6:00 p.m.

January 3, 2023, at 6:00 p.m.

January 17, 2023, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **December 9, 2022, at 10:00 a.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



FOUNDERS DAY COMMISSION MEETING
City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Monday, November 14, 2022 at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:34 pm.

Commission Members present

Brenda Medcalf, Chair
 Jake Adams, Vice Chair
 Susan Warwick, Secretary
 Larry Hans
 Clinton Holtzendorf
 Dee Marsh
 Michael Monaghan
 Jeff Shindler
 Brian Varnell

Commission Members absent

Brian Daniel
 Darrell Debish
 Sharon Goss
 Danny Rowe
 Brad Thomas

Staff, Consultants & Appointed/Elected Officials present

Community Events Coordinator Caylie Houchin
 Parks & Community Services Director Andrew Binz
 People & Communications Director Lisa Sullivan
 Place 5 City Council Member Sherri Parks

A motion was made by Commissioner Monaghan to excuse tonight's absence of Commissioners Daniel, Debish, Goss, and Thomas. Commissioner Hans seconded the motion which carried unanimously 8 to 0.

Danny Rowe has resigned from membership in the Dripping Springs Cook-Off Club. He, therefore, is no longer a DS Cook-Off Club representative and is no longer a member of the Founders Day Commission.

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission on any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the

current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

No citizens spoke during the Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the September 12, 2022, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Monaghan to approve the September 12, 2022, Founders Day Commission regular meeting minutes. Commissioner Shindler seconded the motion which carried unanimously 8 to 0.

BUSINESS

- 2. Discuss and consider approval of the 2023 Founders Day Commission meeting calendar.**

A motion was made by Commissioner Marsh to approve the 2023 Founders Day Commission meeting calendar as written with the exception of a change of the October 9, 2023, date to October 2, 2023. Commissioner Holtzendorf seconded the motion which carried unanimously 8 to 0.

STANDING COMMITTEE REPORTS

The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.

- 3. Arts & Crafts Committee**
Commissioner Monaghan

No report given.
- 4. Carnival & Food Committee**
Commissioners Goss and Warwick

Carnival and food scheduled.
- 5. Entertainment Committee**
Commissioners Thomas and Daniel

No report given.
- 6. Parade Committee**
Commissioners Medcalf and Daniel

We need a Parade Theme by December.

7. Publicity Committee

Commissioners Adams, Holtzendorf, Daniel, Marsh and Lisa Sullivan

No report given.

8. Sanitation Committee

Commissioner Hans

Commissioner Hans is getting bids for sanitation rentals.

9. Security Committee

Commissioners Medcalf and Debish

No report given.

10. Site Plan Committee

Commissioners Monaghan, Shindler and Medcalf

Commissioner Monaghan is meeting with Veranda and Warehouse District businesses.
Commissioner Shindler will be updating the maps.

11. Sponsorship & Underwriting Committee

Commissioners Adams, Debish, Daniel and Marsh

Commissioner Adams is turning over his chairmanship of the Sponsorship & Underwriting Committee to Commissioner Marsh.

The Founders Day 2023 Early Bird Call for Sponsors Packet is posted and is available for Commission members to share with prospective sponsors.

12. Traffic & Parking Committee

Commissioners Medcalf and Debish

No report given.

13. Volunteer Committee

Community Events Coordinator Caylie Houchin

Community Events Coordinator Houchin will set up SignUp Genius for volunteers for the event.

UPCOMING MEETINGS

Founders Day Commission Meetings

December 12, 2022, at 6:30 p.m. (correction)

City Council Meetings

November 15, 2022, at 6:00 p.m.

December 6, 2022, at 6:00 p.m.
December 20, 2022, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Monaghan to adjourn the meeting. Commissioner Hans seconded the motion which carried unanimously 8 to 0.

This regular meeting of the Founders Day Commission was adjourned at 7:39 pm.

Susan Warwick

Susan Warwick, Secretary
Founders Day Commission